

# Parent Leadership Team Meeting Minutes

## March 3, 2007 10 am – 12 pm

1. Welcome and check in:
  - **Ellen is currently dealing with Pleurisy and has been on bed rest for the past two weeks**
  - **Kathie is currently dealing with a frozen sewer**
2. Parent Leadership Team goals for 2007 – Ellen, Kathie
  - **Kathie: increase our numbers for PLT, meet more often (monthly) or be able to use each other as resources more often**
  - **Ellen: more members, meet more often, maintain membership, more family friendly**
3. Roxy:
  - **How do you explain what Parent Leadership Team is to those you're recruiting? Kathie:** I explain it as a mutual self-help group for leaders.  
**Ellen:** I explain it as a place for them to get their voice heard other than in their group. If they're not getting any response from their board or leadership, they can talk to the Parent Leadership Team; they can improve their group by joining the PLT. Not only can I get support but I can bring back ideas to my group.
  - **I want to come up with three questions to ask of all stakeholders about what they think PLT is. I want to find out what the purpose of the PLT is. Kathie:** We would like to see a parent represented on every advisory team of each chapter. I would like to see parents being able to utilize us for technical assistance. I'd like to see every chapter know about us.
  - **My questions for all stakeholders are:**  
What's your understanding of what the PLT is?  
What are they doing/have they done?  
What are your expectations of the Parent Leadership Team for the future?
  - **Pre-Conference Institute Training** – Roxy read the description of the training. Roxy will draft a training agenda and then the team will meet on 3/17 at 1:30 pm in St. Cloud to revise the training. They'll tentatively plan to meet on 4/21 at 1 pm to make any revisions to the training.
  - **Contract with Ready 4K** – We need to do some training to fulfill the contract that CCPL had with them. I'd like to use the Institute training to fulfill this training. My long-term goal is to have Parent Leaders become the trainers, so I'm inviting you to train the Pre-Conference Institute and Ready 4K trainings.
  - **Parent Power** will be taken over by PLT as a publication by parents for parents. Roxy will find out who are constituents are and how often we should be delivering Parent Power.
  - **CAP Conference Circle Nominations** – Roxy suggested we nominate from the Initiative Foundation Regions 4, 5, or 6 areas. We have a couple of chapters located in Regions 5 and 6. We'll meet to determine the nominations on 3/17 when we meet about the Pre-Conference Institute.
  - **Hospitality Area** – Roxy suggested that the PLT have a hospitality area at the CAP conference. Kathie and Ellen agreed and Trina will assure we have a space at the conference.
4. Next meeting:
  - **April 25 at CAP conference**